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Administrative - Internal Use Only

1 4 FEB 1974

MEMORANDUM FOR:

Chief, Information Systems Analysis Staff

SUBJECT:

Amendment to DDO Records Control Schedule 15-72, and All Others DDO Sub-Component

Records Schedules

Approval is requested to amend the DDO Records Control Schedule No. 15-72 and all other schedules of DDO sub-elements as follows:

Retired records held in Records Center may be destroyed, regardless of retention period, when they have been filmed under approved conditions with appropriate film, and after verification of film content.

STATINTL

STATINTL

DDO Records Management Officer

APPROVED:

C/ISAS

Date